

**REDMOND HIGH SCHOOL  
LUNCH / OFF-CAMPUS PASS 2018-2019  
(RETURN FORM TO MAIN OFFICE)**

\_\_\_\_\_  
Student Last Name

\_\_\_\_\_  
First Name

Year in School:  Junior  
 Senior

**REGULATIONS CONCERNING USE OF A LUNCH / OFF-CAMPUS PASS:** Redmond High School is a closed campus. Students are required to remain on campus the full school day unless a pass has been obtained. Junior and Seniors only are eligible for passes, with parent permission. **No pass will be issued to students with outstanding fines.**

A pass allows a student to:

1. Leave campus for lunch by walking home or leaving in a vehicle.
2. Students are required to carry their off-campus pass/ID card with them at all times.
3. You **MUST** exit through the main doors at the front of the building

A pass does not allow a student to:

1. Leave for non-regularly occurring reasons, such as an appointment. (These need to be cleared through the Attendance Office.)
2. Leave during assemblies.

When off campus, students are expected to conduct themselves in a responsible manner. Loitering in a neighborhood or park is not allowed. Students are responsible for returning to the campus on time. **Off campus privileges will be revoked for students loitering off campus, unable to return on time from lunch, or transporting other students who do NOT have off campus privileges.**

**PROGRESSIVE DISCIPLINE CONSEQUENCES FOR VIOLATING THIS POLICY:**

Students returning late will be subject to the following consequences:

First offense = warning  
Second offense = loss of pass for a week  
Third offense = loss of pass for four weeks  
Fourth offense = loss of pass for semester

**OBTAINING AND USING THE PASS:** The student should return this completed form to the Main Office secretary. When the pass has been approved, the student will receive a sticker for his/her ID card. A student must have his/her ID card with a valid sticker with them to leave campus, and must show it upon request.

**PERMISSION:**

I give permission for \_\_\_\_\_, of which I am the parent or legal guardian, to leave campus during the school day for lunch. I absolve RHS personnel of any responsibility for my student off campus. I understand this privilege may be denied or revoked for due cause by an administrator.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Printed Name

Phone (Home) \_\_\_\_\_

\_\_\_\_\_  
Date

(Work) \_\_\_\_\_

(Cell) \_\_\_\_\_